

**PILOT POINT COMMUNITY OPERA HOUSE
BOARD MEETING MINUTES**

Tuesday June 18, 2013 at 7:00 PM

P.O. Box 1363, Pilot Point, TX 76258 Web: PilotPointCOH.org 940-686-0737

Rowland Funk, President 214-405-4708

Howard Kimble, Secretary/Managing Director 940-686-0737/817-403-3821

Lyn Rodgers, Treasurer 940-686-5870/817-707-3771

- I. **Call to Order** – Meeting called to order at 7:02 by Rowland Funk
- a) **Establish a quorum**
Directors Present – Rowland Funk, Lyn Rodgers, Howard Kimble, Joyce Wood and Shannon Sims.
 - b) **Reading of the Opera House Poem** – Howard Kimble
 - c) **Welcome Visitors** - Guests Present – Jay Melugin, Annetta Kimble, Amber Funck and Heather Morris
- II. **Public Forum** - No one choose to speak.
- III. **Discussion and plans for 5th Annual Songwriter’s Festival**
Jay Melugin provided an update on plans for the Songwriters Festival June 22nd and 23rd:
- 1. \$1000 donation from Stanley Ford. The opportunity to receive future donations from Ford Motor Co. is available through grants to community a non-profit organizations that are local to a Ford Dealership. The minimum grant is \$1000. We will need to apply early in the year for the year’s grant.
 - 2, Chris McCandless will denote the sound equipment.
 - 3. The on-duty Pilot Point Police will stop by from time to time as a part of their regular patrol. Chief Sadler plans to attend Sunday and Sergeant Powell plans to attend Saturday.
 - 4. 38 Songwriters have committed to participate so far. Several more are expected to confirm.
 - 5. Each Board Member will receive a T-shirt.
- Rowland Funk provided additional information, including:
- 1. A copy of the Contract with Pedro’s for food and soft drinks. They will provide a choice of three food items and keep the concession tips.
 - 2. Miller of Denton is donating 4 kegs of beer.
 - 3. Source of wine has not been confirmed yet.
 - 4. Community Service folks will provide Porter services.
 - 5. Rowland will have a post event discussion/review.
- IV. **Consent Agenda**
- a) **Approval of meeting minutes from May 20, 2013 meeting**
 - b) Minutes approved by unanimous vote on motion by Joyce Wood and second by Shannon Sims.
- V. **Updates**
- a) **Opera House Singers** – Rowland Funck reported on behalf of **Charlotte Petermeier**

The Opera House Singers Concert “Going Green June 2nd” was excellent. The turnout was fair. The Singers then took the concert on the road to local Nursing Homes. The Singers donated \$300 to the Opera House.

The Singers will meet this summer at Karen Allison’s Home for their Thursday night planning and practices.

b) Update on Songwriter’s Festival – Howard Kimble and Rowland Funk

This was covered in Topic III above.

c) Pilot Point Performances: youth summer camp theatre; summer theatre comedy event; fundraiser concert; and fall melodrama - All

1. There were not enough signed up to conduct the youth summer camp. The high school did not distribute the materials provided until too late. Rowland suggested that we try a fall theatre camp when participants are back in school.
2. The Summer Theatre Comedy has been cast and rehearsals on Mon, Tues and Thurs have begun. We will not seek sponsors that contribute to “Love Letters” who will also be listed in the program for this event. We will seek new sponsors for this event.
3. Lyn suggested we consider doing a musical for this fall event. She is working with Carley Carroll her contacts for the event.

d) Membership – Karen Allison

No new members. Howard proposed we give memberships to sponsors of \$100 or more to the Songwriters Festival. The decision was tabled pending plans for the membership drive.

e) Recap calendar of events – Charlotte Petermeier

Amber Funck is interested in renting the Show Room for her daughter’s birthday and her husband’s 40th B-day in December. We need to agree on dates to fit with other events.

VI. President’s Report –Rowland Funk

a) Legend of Lola

The premiere showing was a smashing success with 200-250 attending. Justin e Woolaston put on a great show. Guests were served wine and beer with a variety of hors d’oeuvres prepared/arranged by Sue Holt and Sherry Johansson. It was shoulder to shoulder in the well decorated performance hall. We were able to use the donated 8 by 12 foot movie screen for the first time. We will receive \$350 for the rent. Rowland will follow-up with consideration for the air-conditioning.

b) Mowing arrangements

Howard acquired a used riding lawn mower at no cost and mowed the property twice. He had the mower tire repaired and a new battery for a cost of \$56.37.

VII. Reports from Property and Production Committees

1. Green room carpet needs cleaned/replaced and ceiling tiles replace from extras in the ramp room. There are still several small roof leaks that Howard will address in cooler weather.
2. We received donated furniture from C. J. Hejine that was picked up by Rowland and Howard, including a large Sofa, recliner chairs, end tables, a lamp and other items. Charlotte is asked to write a thank you note.
3. We will need to take an inventory of all the “stuff” in the Opera House, decide what should be saved for props and develop a disposal plan/sale of the rest.

VIII. Old Business - No old business

IX. New Business – Rowland will get a membership in the Chamber of Commerce.

X. Adjourn to Executive Session

a) **Review current financial position**

By unanimous vote on motion by Shannon Sims and 2nd by Joyce Wood the current financial report by Lyn Rodgers was approved.

b) **Recommendations for additional Board positions**

Rowland will approach Justine Woolaston and Denise Morris as possible Board Members. Howard mentioned Roger Marsh, Ray Dane and Jim Porter as potential Board Members. Joyce recommended that we identify potential directors to fill director positions that become open. Selecting a director to fill the open director position was tabled until the next meeting when we have more board members.

c) **Discuss potential Main Street agreement for B&C Festival**

d) **Consider other items from Board Members**

e) **Reconvene to Public Session**

f) **Report actions of Executive Session**

XI. Adjourn and note that next meeting is July 16, 2013 at 7:00 PM – On motion by Joyce Wood and 2nd by Shannon Sims the meeting was adjourned at 8:30