

**PILOT POINT COMMUNITY OPERA HOUSE  
BOARD MEETING MINUTES**

**Tuesday May 21, 2013 at 7:00 PM**

P.O. Box 1363, Pilot Point, TX 76258; Web: [PilotPointCOH.org](http://PilotPointCOH.org) 940-686-0737

Rowland Funk, President 214-405-4708

Howard Kimble, Secretary/Managing Director 940-686-0737/817-403-3821

Lyn Rodgers, Treasurer 940-686-5870/817-707-3771

- I. **Call to Order** - Rowland Funk called the meeting to order at 7:05
  - a) **Establish a quorum** - Directors present – Lyn Rodgers, Charlotte Petermeier, Joyce Wood, Rowland Funk, Lucas Thompson, Howard Kimble and Shannon Sims.
  - b) **Reading of the Opera House Poem** – Rowland asked that each person read the poem silently, reflecting on the opportunity we have with this old building while thinking about those who have lost so much in the Moore, OK tornado.
  - c) **Welcome Visitors** – Guests present – Annetta Kimble, Karen Allison, Tom Thompson, Jay Melugin and Jeremy Sander.
- II. **Public Forum** – No one chose to speak.
- III. **Discussion and plans for 5<sup>th</sup> Annual Songwriter’s Festival**

The Songwriter’s Festival has been postponed from May 18/19 to June 22/23. Most performers are OK with date change (35 yes and 15 pending). Rowland and Howard have met with Jay several times to keep the ball rolling. One meeting was with Pedro’s to consider providing food and beverages. Need to sign up sponsors in next 10days. Howard will keep and regularly distribute list of sign-up activity and who will call on each sponsor. Projected cost is \$4000, however could be \$2000 to \$3000 if we can use the OH Sound System components.

The Songwriters Festival will resolve financial issues with the Finance Committee.
- IV. **Consent Agenda**

By unanimous vote on motion by Joyce Wood and second by Howard Kimble the Consent Agenda was accepted as amended (item b) below).

  - a) **Approval of meeting minutes from April 16, 2013 meeting and affirmation of new officers**
  - b) **Approval of amended language for By-Laws** as presented at the April 25, 2013 meeting and Article 6.02.5 was amended from “.....the Open Meetings Act.” to “....the Texas Open Meetings Act.”.
  - c) **Approval of amended rental contract**
  - d) **Approval of meeting minutes from April 25, 2013 special called meeting**
  - e) **Approval of 5 year utility contract**
- V. **Updates**
  - a) **Opera House Singers – Charlotte Petermeier**

The “Going Green” concert will be held Sunday June 2<sup>nd</sup> at 2 pm.
  - b) **Pilot Point Performances: PPHS UIL one act play; youth summer camp theatre; summer theatre comedy event; fundraiser concert; and fall melodrama – All**

PPHS UIL one act play actors will be out of town and will not be available to the Opera House.

Youth Summer Camp Theatre for high school students (including graduating 8<sup>th</sup> graders) for Pilot Point, Aubrey and Tioga June 10<sup>th</sup> thru the 15<sup>th</sup> 6 to 8:30 pm will be directed by Tom Thompson for \$35 per person. Charlotte volunteered to help. 1<sup>st</sup> night is overview, 2<sup>nd</sup> night is casting and play "Our Town" on the last night. "Trinity Tibel" may also have kids do poetry reading.

The Fundraiser concert provided by Ryan Ready was not scheduled.

Auditions for the Summer Comedy are June 11<sup>th</sup> for performances 8/3-4 and 10-11. The rehearsal schedule will be Monday, Tuesday and Thursday starting June 17<sup>th</sup>. We will need sponsors for the play.

**c) Special projects to restore façade and reception canopy – Joyce Wood**

The city refused the plan for the canopy as requested by Joyce Wood. Joyce is with drawing her donation for the canopy. Planning, and seeking estimates will continue for the front façade.

**d) Membership – Karen Allison**

A computer glitch prevented Karen from providing membership lists for prior years.

**VI. President's Report –Rowland Funk**

**a) Main Street Committee update on sidewalk improvements**

Rowland and other directors attended the May 9<sup>th</sup> Mainstreet committee to consider new sidewalks on the West Side of the Square. Proposed Liberty Street extension would cut off parking and ready access to the wide doors at the South of the Show Room

The first phase of sidewalk work would be at Farmers and Merchants Bank and the second phase would be on Washington street in front of the Opera House.

**b) Recognition for new movie screen donation**

Ron Petty made the large motorized screen available. Warren Blikken reassembled and mounted the screen. Mike Holt wired the screen. In addition to the above, Bob Albrecht aided in getting the screen to Pilot Point.

**c) Mowing efforts by Community Service workers**

Tom Thompson advised he may have access to a riding lawn mower. Since the meeting Howard was able to repossess a riding lawn mower that had been borrowed for many years.

**d) Maintaining calendar of events**

Charlotte will keep the master calendar of all events. Everyone needs to keep her updated with new calendar entries and/or corrections..

**VII. Committee Appointments**

Rowland provided an overview and handout of the committees from his May 13<sup>th</sup> email to Board members.

Membership – Karen Allison is chairman, others are needed for membership drive.

Finance – Treasurer is chairman, president and another board member.

Property – Members are Rowland Funk, Charlotte Petermeier, Howard Kimble, Joyce Wood and Christopher Bott.

Productions – Members are Lyn Rodgers, Lucas Thompson, Shannon Sims, Tom Thompson and Amber Funck.

Rowland encouraged committees to meet and develop plans and budgets prior to board meetings and provide recommendations to the Board for approval.

**VIII. Old Business**

The open director position will be addressed at the next meeting. In the mean time, think of candidates for a director to fill an open position that expires in early 2014.

**IX. New Business**

**X. Adjourn to Executive Session**

a) **Review current financial position**

By unanimous vote on motion by Charlotte and second by Lucas the Board

Approved the Financial Report given by Lyn.

Lyn will reimburse the Opera House for any late fees for the prior month bills.

b) **Discuss potential Main Street agreement for B&C festival**

Rowland will negotiate with Shea Patterson on the use of the north parking area for Bonnie and Clyde Days beer garden.

c) **Consider other items from Board Members**

Charlotte is working on an Art Display for the front window.

d) **Reconvene to Public Session**

e) **Report actions of Executive Session**

**XI. Adjourn and note that next meeting is June 18, 2013 at 7:00 PM**

On motion by Charlotte and second by Shannon the meeting was adjourned at 9:25 PM.