

# PILOT POINT COMMUNITY OPERA HOUSE

## BOARD MEETING MINUTES

April 16, 2013

P.O. Box 1363, Pilot Point, Texas 76258

[www.pilotpointcoh.org](http://www.pilotpointcoh.org) [pilotpointcoh@gmail.com](mailto:pilotpointcoh@gmail.com)

Howard Kimble, President 940-686-0737/817-403-3821

Lyn Rodgers, Secretary/Treasurer 940-686-5870/817-707-3771

Joyce Wood, Parliamentarian 940-686-2442

- I. **Call to Order** – *the meeting was called to order at 7:07 p.m.*
  - A. **Establish a Quorum** - *Directors present at the call to order were Shannon Sims, Charlotte Petermeier, Joyce Wood, Lyn Rodgers and Howard Kimble constituting a quorum. Arriving and joining the meeting in progress were Lucas Thompson, Christopher Bott and Rowland Funk making present the current full board of directors.*
  - B. **Reading of the Opera House Poem**- *the Opera House Poem was read by Joyce Wood.*
  - C. **Welcome visitors** - *Annetta Kimble, Tom Thompson*
  
- II. **Public Forum** – *No one chose to speak at the public forum.*
  
- III. **Consent Agenda**
  - A. **Board Meeting Minutes for March 19, 2013** – *with corrections as discussed the minutes were approved on motion by Shannon Sims and second by Charlotte Petermeier. All voted in favor.*
  
- IV. **Updates**
  - A. **Projects/Committee Reports**
    1. **Opera House Singers – Charlotte Petermeier** - *the Summer Concert remains June 2, 2013 at 2 p.m. at the Opera House*
    2. **Pilot Point Players – Lyn Rodgers**

**Review of financial results and learning from the Love Letters drama.** *The final financial report for the event was presented with a net profit on the event of \$1975.17.*

**Update for plans for the summer theatre comedy and fall melodrama.** *The dates for the summer theatre production were set for August 3-4 and 10-11, 2013. The dates for the fall Melodrama were set for October 5-6 and 12-13, 2013 with the Oct 12 presentation to coordinate with the Bonnie and Clyde Day festivities.*
    3. **Event Plans – Lucas Thompson and Tom Thompson**

**Update on potential for performance of the PPHS UIL One Act Play at the Opera House.** *Lucas to discuss this further with teacher and students involved and advise the board.*

**Update on plans for Youth Summer Theatre Camp.** *Dates set for the Youth Summer Theatre Camp to be directed by Tom Thompson were set for June 10-15 in the evenings with a performance on Saturday June 15<sup>th</sup>.*
    4. **Fundraising Committee – Joyce Wood** - *no new information presented.*
    5. **Membership Committee – Karen Allison** – *discussion continued around ways to get information out to the community about the Opera House and current plans as well as ways to promote new members.*
    6. **Website Updates – Nina Savard**

**7. Restoration Committee – Joyce Wood**

**Update on restoration of front façade, reception hall entrance canopy and façade grant application.** *City Council to meet Monday night at 18:30 and this issue should be on the agenda. City Council approval of the grant application is the last step needed to go forward at this time.*

**8. Recognition Committee – Charlotte Petermeier**

**B. Presidents Report**

1. Thanks to Annetta Kimble for cleaning the smoke damaged wardrobe items donated by Jay Melugin.
2. Thanks to community service workers for cleaning.
3. Thanks to Steve Irick for providing the chemical and spraying equipment to control weeds.
4. Thanks to Jim Konz for assistance in the first fishing expedition to remove junk from the basement well.
5. Main Street will not need the Opera House as a back-up site for inclement weather for Bonnie and Clyde Day Festival.

**V. Old Business/Action Items**

**A. Consider Elections of Officers for 2013-** *with the current full board present election of Officers of the Board of Directors for the 2013 year were held. Results follow:*

**President – Rowland Funk** *-on nomination by Lyn Rodgers, second by Shannon Sims, all voted in favor.*

**Vice President – Lyn Rodgers** *–on nomination by Shannon Sims, second by Lucas Thompson, all voted in favor.*

**Treasurer – Lyn Rodgers** *– on nomination by Christopher Bott, second by Shannon Sims, all voted in favor.*

**Secretary – Howard Kimble** *– on nomination by Lyn Rodgers, second by Christopher Bott, all voted in favor.*

**Parliamentarian – Shannon Sims** *– on nomination by Charlotte Petermeier, second by Lyn Rodgers, all voted in favor.*

**B. Consider adopting proposed changes in the Bylaws.** *Discussion of changes presented occurred and were met with approval. Changes will be voted on at the next meeting to meet with current bylaw stipulations.*

**C. Consider plan for developing a policy manual as required by the Bylaws.** *Howard to contact Denton Community Theatre to see what kind of manual they have, Lyn to contact Butterfield Stage for same.*

**D. Consider plans for food beverage and staffing for 5<sup>th</sup> Annual Songwriter’s Festival.** *Rowland and Howard to meet with Jay Melugin.*

**E. Consider Other**

**VI. New Business/Action Items**

**A. Consider recommended changes to the Opera House rental agreement proposed by Rowland Funk.** *Recommended changes were reviewed and approved on a motion by Joyce Wood, second by Shannon Sims, all voted in favor.*

**B. Consider New Projects/Opportunities**

1. **10k Race** *–Rowland spoke with the promoter. This project will take approximately one year to plan and implement. Rowland to follow up.*

**C. Consider potential candidates for open Director position.** *Discussion occurred around two potential candidates. Follow up with those individuals will occur.*

- D. Consider loaning costumes to Main Street organization for Bonnie and Clyde Days. Approval was given for the loan on general consent. Charlotte to inventory those items borrowed and ensure the return of those items.
- E. Consider Dates for Ryan Ready fundraising event for the Opera House. Tabled until Ryan can be contacted to coordinate available dates.
- F. Consider Other

VII. Adjourn to Executive Session – 9:15 p.m.

VIII. Reconvene to Public Session and report on action taken in Executive Session – 9:20 p.m.

- 1. Treasurer’s report for February and March to be approved at next meeting.
- 2. Bookkeeping software purchased to assist in that effort.

IX. Next meeting date Tuesday May 21, 2013 at 7:00 p.m. at the Opera House.

X. Adjourn – 9:25 p.m.

2013 Calendar / Plan  
 \*\*changes from last meeting in bolds/italics

Annual Membership Meeting	01/15/2013
Love Letters Performance (Dinner Theater)	02/09/2013
Facility Rental – PPIS PTO Father/Daughter Dance	02/23/13
Ryan Ready first album benefit	4/6/2013
<b>Motorcycle Tour Fundraiser</b>	<b>postponed</b>
Fifth Annual Songwriter’s Festival	5/18/2012-05/19/2013
<b>Opera House Singers Concert</b>	<b>6/2/2013</b>
Facility Rental – Quinceanera	6/8/2013
<b>Youth Summer Theater Camp</b>	<b>6/10-15/ 2013</b>
<b>Facility Rental – Quinceanera</b>	<b>7/13/2013</b>
<b>Summer Theatre - Comedy</b>	<b>8/3-4&amp;10-11/2013</b>
<i>Bonnie and Clyde Festival</i>	10/12/2013
<b>Fall Melodrama</b>	<b>10/5-6 &amp; 12-13/2013</b>
Facility Rental – Quinceanera	10/19/13
<b>Fundraiser Cook off</b>	<b>TBD</b>
<b>Talent Show</b>	<b>TBD</b>

Current Committees

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><b>Productions</b> –</li> <li><b>Promotions</b> –</li> <li><b>Property</b> – Ray Brewer</li> <li><b>Recognition</b> – Charlotte Petermeier</li> <li><b>Plays</b> - Lyn Rodgers, Charlotte Petermeier<br/>Annetta Kimble, Shannon Sims, Amber Funck</li> </ul> | <ul style="list-style-type: none"> <li><b>Membership</b> – Karen Allison</li> <li><b>Fundraising</b> – Joyce Wood</li> <li><b>Website</b> – Nina Savard</li> <li><b>Restoration</b> – Joyce Wood (chair)<br/>Howard Kimble, Bob Albrecht</li> </ul> |
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*The Opera House Poem*

*Beneath a skin of steel  
 Sleeps an Opera House once real  
 This old house we will revive  
 To bring our historic square alive  
 Our talents, coin and sweat we give  
 So performing arts again may live*