

# PILOT POINT COMMUNITY OPERA HOUSE

## BOARD MEETING MINUTES

March 19, 2013

P.O. Box 1363, Pilot Point, Texas 76258

[www.pilotpointcoh.org](http://www.pilotpointcoh.org) [pilotpointcoh@gmail.com](mailto:pilotpointcoh@gmail.com)

Howard Kimble, President 940-686-0737/817-403-3821

Lyn Rodgers, Secretary/Treasurer 940-686-5870/817-707-3771

Joyce Wood, Parliamentarian 940-686-2442

- I. **Call to Order** – *the meeting was called to order at 7:06 p.m.*
  - A. **Establish a Quorum** – *directors present were Joyce Wood, Charlotte Petermeier, Roland Funk, Howard Kimble and Shannon Sims. (Not present were Lyn Rodgers, Chris Bott, Lucas Thompson, Marina Greenhill)*
  - B. **Reading of the Opera House Poem** - *the Opera House poem was ready by guest Ryan Ready.*
  - C. **Welcome Visitors** – *visitors we Steve Dellenbaugh and Ryan Ready.*
  
- II. **Public Forum** – *Ryan Ready spoke to the board about using the facility for an event on April 6 to raise funds to produce a new album of music. In return he will hold another event at a later date with 75% of the gate at the second event to go to the OH. Motion to approve by Roland Funk, second by Joyce Wood. All voted in favor.*
  
- III. **Consent Agenda** –
  - A. **Board Meeting Minutes from February 19, 2013** - *Correction to referenced minutes. The 2013 Membership renewal letter was not sent but will be. Motion to accept the minutes with that correction made by Charlotte Petermeier seconded by Roland Funk. All voted in favor.*
  
- IV. **Updates**
  - A. **Projects/Committee Reports**
    1. **Opera House Singers – Charlotte Petermeier**

*Concert scheduled for June 2, 2013 at 2:00 p.m. at the Opera House. A picture of the OH Singers was in the newspaper 10 days ago.*
    2. **Pilot Point Players – Lyn Rodgers**
      - i. *Review of financial results and learnings from the Love Letters drama. – deferred to next meeting*
      - ii. *Update on potential for a performance of the PPHS UIL One Act Play at the Opera House – no update at this time*
      - iii. *Update on plans for youth summer theatre camp and fall melodrama – no update on summer theatre camp. The Fall Melodrama is to be presented October 5-6 and 11-13 with one presentation to coincide with the Bonnie and Clyde Day festivities. Roland proposed that the calendar be blocked for those dates to prevent double booking. Shannon introduced the motion to block the OH calendar for those dates with a second by Charlotte. All voted in favor.*
    3. **Fundraising Committee – Joyce Wood**

*Roland discussed the possibility of a 10K run benefit for next spring. He knows a promoter of this type of event and will follow up.*
    4. **Membership Committee – Karen Allison**

*Update of plans for sending emails/letters asking for 2013 membership renewals. It was stated that we needed an updated picture of the complete board of directors in the local newspaper with information about the membership drive. Shannon to set date for membership drive and present to board at next meeting. Roland to bring organizational chart and script for approaching new members/renewals to next meeting.*
    5. **Website Update – Nina Savard**

*No update at this time*
    6. **Restoration Committee – Joyce Wood**

*Update on restoration of front façade, reception hall entrance canopy and façade grant application. Grant application for \$2500 matching grant thru September 2, 2013 has approval from the 2 of the four entities that it has to go through. The grant application has been approved by the Main Street Committee, and the Pilot Point Historical Commission. It has yet to be reviewed by the Economic Development Committee and the City Council. Updates will be reported as they are received.*
    7. **Recognition Committee –Charlotte Petermeier**

*No update at this time.*

**B. Presidents Report**

1. Monday, March 11, 2013 we reached another milestone for the Opera House. It has been five years since we acquired the Opera House property. Big thanks to the many that contributed so much of their time, talents and money that made it possible to reach this five year milestone. We couldn't have come this far without your help to bring performing arts and historical preservation to the Opera House.
2. Thanks to the community service workers for cleaning.
3. Thanks to the Opera House Singers for decorating for Easter.
4. Thanks to Jay Melugin for donating chairs and tables from the cafe to the Opera House. Thanks to Eddie Maxey for arranging the donation and cleaning the smoke residue from many of the chairs.
5. Thanks to Tom Thompson, Shannon Sims, Lyn Rodgers and Annetta Kimble for reviewing the options for our next theatre offering.
6. We appreciate the 4H boys and girls selecting the Opera House front window for their photography display.

**V. Old Business/Action Items**

**A. Consider election of Officers for 2013**

Motion to postpone elections was made by Charlotte and second was made by Roland.

**B. Consider Other**

**VI. New Business/Action Items**

**A. Consider adopting proposed changes to the Bylaws.**

Rowland, Howard, and Joyce to work on these proposals and present recommendations to the board.

**B. Consider plan for developing a policy manual as required by the Bylaws.**

**C. Consider Main Street request to use the Opera House for back up site for inclement weather for Bonnie and Clyde Days Festival.** *Discussion of events already planned for that date (melodrama) and possible alternative to use of the Performance Hall being the southeast lobby. Discussion tabled.*

**D. Consider Projects/Opportunities**

*Charlotte will be posting art photography photos taken by the local 4H group this week in the South Lobby windows.*

**E. Consider Other –**

**VII. Adjourn to Executive Session - at 8:54 p.m.**

**A. Approve Current Finance/Budget Report for February 19, 2013 – postponed due to Treasurer absence – current account balances were reported by Howard.**

**B. Consider Action to be taken for inactive director – it is with regret that we accept the resignation of Marina Greenhill as a member of the Board of Directors for PPCOH citing other obligations. We thank Marina for her many contributions and look forward to her remaining a vital part of PPCOH with the OH Singers and the Pilot Point Players.**

**C. Consider Other –**

- a. *A request to have the rental fee waived for an individual who wanted to hold an event as a fund raiser for a particular charity was denied after discussion. Motion by Charlotte, second by Roland, all voted in favor of the motion.*
- b. *Roland to review current rental contract and make recommendations.*
- c. *Discussion occurred regarding the rental terms for the exercise group in regard to utility usage. Suggestions were made as to thermostat setting limits and times versus a change in rate to cover the additional utility costs incurred. Discussion tabled.*
- d. *Songwriter's Festival Discussion*

**VIII. Next meeting date May 21, 2013 at 7 p.m. at the Opera House**

**IX. Adjourn – at 9:25 p.m.**

**2013 Calendar / Plan**

**\*\*changes from last meeting in bolds/italics**

Annual Membership Meeting	01/15/2013
Love Letters Performance (Dinner Theater)	02/09/2013
<i>Facility Rental – PPIS PTO Father/Daughter Dance</i>	<i>02/23/13</i>
<b><i>Motorcycle Tour Fundraiser</i></b>	<b><i>5/11/2013</i></b>
Fifth Annual Songwriter's Festival	5/18/2012-05/19/2013
<b><i>Facility Rental – Quinceanera</i></b>	<b><i>6/8/2013</i></b>
<b><i>Opera House Singers Concert</i></b>	<b><i>summer</i></b>
<b><i>Summer Theatre - Comedy</i></b>	<b><i>TBA</i></b>
<b><i>Youth Summer Theater Camp</i></b>	<b><i>TBA</i></b>
<i>Bonnie and Clyde Festival</i>	<i>10/12/2013</i>
<b><i>Fall Melodrama</i></b>	<b><i>10/5-6 &amp; 12-13/2013</i></b>
<b><i>Facility Rental – Quinceanera</i></b>	<b><i>10/19/13</i></b>

<i>Fundraiser Cook off</i>	<i>TBD</i>
<b>Talent Show</b>	<b>TBD</b>

**Current Committees**

**Productions –**

**Promotions –**

**Property –** Ray Brewer

**Recognition –** Charlotte Petermeier

**Plays -** Lyn Rodgers, Charlotte Petermeier

Annetta Kimble, Shannon Sims, Amber Funck

**Membership –** Karen Allison

**Fundraising –** Joyce Wood

**Website –** Nina Savard

**Restoration –** Joyce Wood (chair)

Howard Kimble, Bob Albrecht

*The Opera House Poem*

*Beneath a skin of steel  
 Sleeps an Opera House once real  
 This old house we will revive  
 To bring our historic square alive  
 Our talents, coin and sweat we give  
 So performing arts again may live*